



September 3, 2010

2010 SEP -9 AM 9:51
MUM

Memorandum

TO: Superintendent of Education
FROM: Education Suruhanu
SUBJECT: Oceanview Middle School Inspection

Hafa Adai Dr. Bretania Underwood:

Attached to this memorandum is a report identifying various discrepancies discovered during an inspection of the Oceanview Middle School that took place on September 2, 2010. I strongly recommend that GDOE address the discrepancies identified and rectify them immediately in order to come into compliance with the various provisions of the Fourteen (14) Points of P.L. 28-45, the School Sanitation Code, and/or other codes of the various regulatory agencies. Please be advised that not all classrooms or school facilities were inspected. Therefore, GDOE is highly encouraged to assess all other classrooms and school facilities in order to identify any other discrepancies and perform corrective action as necessary.

In addition, during the course of the inspection it was discovered that the two student restroom facilities were not supplied with the various sanitary supplies and that several of the sanitary dispensers were either missing or in disrepair. GDOE has been well informed that sanitary supplies must be made available at all times during the school day. It is troubling to find that both restroom facilities were in such poor condition so early in the school day. Such condition is unacceptable and should be addressed and rectified immediately. Frequent monitoring of the restrooms is highly recommended to ensure that each restroom is properly maintained, cleaned regularly, fully operational, and stocked at all times with toilet paper, soap, and paper towels or functional hand-air dryers. Perhaps GDOE could require the custodial vendor to report to work in the morning instead of in the afternoon in an effort to better maintain the restrooms. GDOE must ensure that student restrooms are properly maintained in order to come into compliance with the law.

Please submit to my office, in writing, GDOE's efforts to rectify each of the discrepancies identified in the inspection report, including but not limited to measures taken or to be taken to rectify each discrepancy and a proposed date when such discrepancy was rectified or would be rectified.

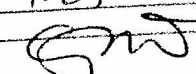
If you have questions, please do not hesitate to contact my office.

Best regards,


Dominic Terlaje

Attachment:
OES Inspection report

cc:
Honorable Speaker, 30th Guam Legislature
GEPB (via email)
Oceanview Middle School Administrator (via email)
Billy Cruz, GDOE Maintenance Manager (via email)

36-10-0773
Office of the Speaker
Judith T. Won Pat, Ed. D.
Date 9/7/10
Time 1:25
Received by 

2268

Government of Guam
Office of the Education Suruhanu (OES)
School Inspection Report

PUBLIC LAW 28-45: 14 POINTS COMPLIANCE

School Representative: Mrs. Hernandez-Avilla, Principal
Weather Condition: Sunny
Student Population: 450
Inspection time: 9:00 a.m.

Oceanview Middle

Location	14 Point (a-n)	Type of Citation (PH=DPHSS, F=Fire Dept, E=EPA, S=Suruhanu)	Date of Citation	Demerits	Description of Finding	Comments
Language Arts class	a	S	9/2/10	N/A	A Language Arts class is currently without a certified teacher.	A substitute teacher is providing instruction to a Language Arts class at this time. Assigned teacher is on military leave. Every class is required to have a certified teacher. A certified teacher should be provided immediately.
Librarian	k	S	9/2/10	N/A	Library is not being operated by a Certified Librarian.	Individual assigned to operate the library is a substitute and has been in such position since July 2009. The assigned librarian has been on extensive medical leave and it is not known when she will return to the school. The school has officially requested for a replacement. A certified librarian should be provided immediately.
F-601	a	S	9/2/10	N/A	Observed water leaking from the conduit piping located on wall near the teacher's desk. A large trash container is located just below the area where water is dripping.	The teacher indicated that such leak has occurred for some time. A work request has been submitted reporting the problem. This matter should be addressed and rectified immediately as it appears that the water may be coming in contact with electrical wires located within such conduit.
Various Classrooms	l	S	10/16/09	N/A	Observed several outer openings on the louver type windows, around the A/C piping, at classroom doors, and as a result of plexi-glass not being properly secured.	Identify and seal all outer openings on windows and doors. A properly sealed classroom could improve indoor air quality, improve comfort, and could lead to fewer A/C related problems. Properly sealing windows or doors may help eliminate or minimize problems such as sound, dust, insects, and/or rodents. Properly sealing any outer openings can also increase the energy efficiency of the school. Repair and/or replace window louvers as necessary. Replacing the louvered type windows with a more modern type of window could result in substantial energy savings as well as providing a more comfortable classroom environment.
Various Classrooms	l	S	9/2/10	N/A	Observed dirty A/C filters in classroom A/C units. All school equipment is required to be in good working order.	A/C units are required to be clean and in good working order. Require the individuals responsible for cleaning the A/C filters to properly remove and clean them as necessary. Regular scheduled maintenance of the A/C units should be performed in order to ensure the effective and efficient operation of any such A/C unit. Develop and implement an A/C filter cleaning schedule and enforce such schedule accordingly.
F-602 and various classroom doors	l	S	9/2/10	N/A	Missing self-closing door device. Note: PH cited this very same issue in the December 2009 inspection report. According to school officials, such issue has not yet been rectified since December 2009.	All doors in use are required to be equipped with a self-closing door device for various safety concerns. Identify and install such device on any and all doors requiring such device. PH and GFD also require the use of self-closing door devices as necessary.

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F-602 and various other classrooms	l	S	9/2/10	N/A	Observed that light shields are not properly secured to light fixture.	All lights must be operational and in good repair. Identify repair, and/or replace all light shields that are not properly secured to any such light fixture. Light shields are required to be properly secured for various safety concerns. School personnel participating in the inspection indicated that the school does not have a ladder tall enough to reach some of the classroom ceiling light fixtures.
F-602	l	S	9/2/10	N/A	Observed a section of the aluminum louvered windows not properly secured to the aluminum window frame.	Various types of windows are required to operate in good repair. Identify and repair such window immediately because such window can be easily moved from its position. The current state of such window could present various safety concerns if not properly secured immediately.
F-602	l	S	9/2/10	N/A	Observed that a portion of the top of the long counter that is affixed to various walls in the classroom is in disrepair.	School equipment is required to be in good repair. Identify and repair or replace all areas in disrepair.
F-602	l	S	9/2/10	N/A	Observed exposed wiring in a junction box on the front wall.	Install proper cover immediately. All electrical junction boxes must be properly covered. Exposed wiring could present various health and safety concerns.
F-603	l	S	9/2/10	N/A	Left A/C unit not working.	School equipment is required to be in good repair. When mechanical ventilation is provided, it must be kept clean and it must be in good working order. Teacher indicated that the A/C unit was assessed A/C personnel but has not received any feedback.
F-603, E502, E-504, D-405, and various other classrooms	l	S	9/2/10	N/A	Observed student desks tops in disrepair.	School equipment is required to be in good repair. Identify and repair or replace all desk tops found in disrepair immediately. Broken desk tops could present various health and safety concerns.
E-502	l	S	9/2/10	N/A	Observed both A/C units dripping over a portion of the plexi glass covering the window and down the wall eventually collecting on the floor. Observed water on the class floor.	Water appears to be dripping from a portion of the A/C piping that is located just before the piping exits through a hole in the aluminum window. The right side A/C unit appears to be dripping water down the wall and in close proximity of an electrical outlet. I informed the teacher that such outlet should not be used. An assessment of such outlet should be performed immediately.

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E-502 & E-504	I	S	9/2/10	N/A	Observed electrical outlet by the door is without a cover.	Electrical outlets are required to be properly covered. Exposed electrical outlets could present various health and safety concerns. Install proper electrical outlet cover immediately.
E504	I	S	9/2/10	N/A	Observed hole in gypsum board on wall where the A/C units are mounted.	All walls are required to be kept clean and in good repair.
E504	I	S	9/2/10	N/A	Observed that the lower hinge on the electrical panel door is in disrepair	Such equipment must be maintained in good repair. Repair and/or replace such door hinge immediately.
E-504	I	S	9/2/10	N/A	Observed plexi-glass covering the aluminum windows not properly secured. (Outer openings)	Identify and ensure that any and all sheets of plexi-glass are properly secured as necessary.
E-504	I	S	9/2/10	N/A	Observed possible exposed electrical wiring at junction box on back wall.	Any and all electrical wiring is required to be properly covered. Exposed electrical wiring could present various health and safety concerns. Install a proper cover immediately.
E-504 & library	I	S	9/2/10	N/A	Observed fire extinguisher discharged. Observed that monthly monitoring of such fire extinguisher is not being conducted according to the tag affixed to the fire extinguisher.	Fire extinguishers are required to be properly charged, mounted, and monitored monthly. Replace fire extinguisher immediately. School officials must ensure that monthly monitoring of all fire extinguishers is being conducted. Annual servicing of fire extinguishers must be performed by a party licensed to perform such servicing.
E Wing hallway	i&l	S	9/2/10	N/A	Observed drinking fountain leaking and the fountain is not properly secured to the wall.	Drinking fountains are required to be clean, in good working order, and properly mounted.
Boys E Wing restroom	i&l	S	9/2/10	N/A	No paper towels, no soap, soap dispensers missing, one toilet tissue roll located on the top of the stall wall, no toilet tissue in the other stalls, toilet tissue dispensers in disrepair or toilet tissue holder missing.	Sanitary supplies are required to be provided in all student restrooms at all times of the school day for various health and sanitary reasons. Any student restroom without supplies for any length of time is unacceptable and should be addressed and rectified immediately. Frequent monitoring of the restrooms is strongly recommended to ensure that each restroom is properly maintained, cleaned regularly, fully operational, and stocked at all times with toilet paper, soap, and paper towels or functional hand-air dryers. Perhaps the school should consider requiring the custodial vendor to change their work hours and report to the school in the morning in an effort to maintain the restrooms.

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Girls E Wing restroom	i&l	S	9/2/10	N/A	No paper towels, no soap, three soap dispensers missing, one soap dispense without soap, no toilet tissue, toilet tissue dispensers in disrepair or missing.	Same as above.
Library	l	S	9/2/10	N/A	Observed various ceiling leaks and A/C leaks at various parts of the library. Observed various parts of the carpet located on the lower floor saturated with what A/C drip water. Observed water stained ceiling tiles. Observed missing ceiling tiles. Observed worn carpet: Note: PH health cited the library for leaks and worn carpet in the December 2009 inspection report. According to school officials, such issues have not yet been rectified since December 2009. Bare wood observed under a portion of the lower level A/C ducting. Fire extinguisher expired.	Identify and rectify all discrepancies immediately. Water leaks and worn carpet may present health, safety, and/or sanitary concerns. The various ceiling leaks were previously identified in past inspections but it appears that work was not performed to rectify such problems. A/C units must be clean and operating in good working order. Fire extinguishers are required to be properly charged, mounted, monitored, and properly serviced.
Computer room and AVR room	l	S	9/2/10	N/A	Observed several lights not working. Observed evidence that A/C may be traveling from the A/C piping down the wall. AVR room appears to have a water leak either from the A/C unit or the roof. Ceiling tiles missing.	Identify and rectify all discrepancies immediately. School equipment is required to be operating in good working order. Walls and ceilings are required to be clean and in good repair.
D-402	l	S	9/2/10	N/A	Observed evidence of ceiling leak by door. Teacher indicated that when it rains, water does leak into the classroom. Observed warped wood paneling. Observed wood rot just below the right side A/C unit.	Identify and rectify all discrepancies immediately. Walls and ceilings are required to be clean and in good repair. Wood found to be in poor condition should be removed and/or replaced.

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D-404	1	S	9/2/10	N/A	Observed evidence of ceilings leak at front of class and toward the back of the class. Observed the presence of mold buildup on a portion of the ceiling.	Identify and rectify all discrepancies immediately. Walls and ceilings are required to be clean and in good repair. The presence of mold may present various health and sanitary concerns.
D-405	1	S	9/2/10	N/A	Observed evidence of water leak on ceiling. Observed the presence evidence of mold developing on the ceiling. Various student desk tops in disrepair.	Identify and rectify all discrepancies immediately. Walls and ceilings are required to be clean and in good repair. The presence of mold may present various health and sanitary concerns and should be properly removed. School equipment is required to be in good repair.
D-406	1	S	9/2/10	N/A	Observed evidence of water leak on ceiling near light fixture. Teacher indicated that she has observed that when it rains, water drips from some of the light fixtures. Left A/C unit not working properly. Teacher indicated that she must use a broom handle to spin the blower wheel while she simultaneously turns on the A/C unit using the remote.	Identify and rectify all discrepancies immediately. Reports of water possibly dripping into or near a light fixture should be addressed immediately. All school equipment is required to be operating in a good working order. Water possibly contacting an electrical source may present serious health and safety concerns.
Campus	1	S	9/2/10	N/A	Observed evidence of several mud bees nests throughout the campus.	School are required to ensure that the school is free from any vectors, pests, or insects. Any and all bees nests and any other vectors, pests, and/or insects must be removed immediately. A pest control service company should be contacted as necessary.
C-306	1	S	9/2/10	N/A	Observed evidence of possible water leak from the ceiling. Water stains appear to be getting darker. Observed evidence of a small buildup of mold on ceiling. Observed hole in wall.	Identify and rectify all discrepancies immediately. Walls and ceilings are required to be in good repair. The presence of mold may present various health and sanitary concerns and should be properly removed.
C-305	1	S	9/2/10	N/A	Observed evidence of ceiling leak. Left A/C unit not working. Observed wood rot located below the A/C units. Presence of ants in such wood.	Identify and rectify all discrepancies immediately. A/C units are required to operate in good working order. Walls are required to be in good repair. School classrooms are required to be free of any vectors, pests, or insects.
C-303	1	S	9/2/10	N/A	Observed wood rot located below the A/C units. Observed exposed wiring.	Identify and rectify all discrepancies immediately. Walls and ceilings are required to be in good repair. All electrical wire is required to be properly secured and covered.

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C-302	l	S	9/2/10	N/A	Observed mold buildup on right side A/C unit and on the ceiling just above the A/C unit. Teacher indicated that a foul odor is noticeable when such A/C unit is turned on.	Identify and rectify all discrepancies immediately. A/C units are required to be clean and in good repair. Walls and ceilings are required to be in good repair. The presence of mold may present various health and sanitary concerns and should be properly removed. All A/C units should be regularly cleaned and maintained.
C-301	l	S	9/2/10	N/A	Observed right side A/C unit leaking water into the classroom. Observed wood rot located below the A/C units.	Identify and rectify all discrepancies immediately. Walls and ceilings are required to be in good repair.
B-wing boys restroom	i&l	S	9/2/10	N/A	Foul odor, bare wood, no paper towels, no soap, no soap dispensers, no toilet tissue, poor ventilation, some sink P-Traps in disrepair. <u>Note: According to school officials, this restroom was cited in December 2009 for failing to meet the minimum height requirement for stall partitions and that such work has not yet been completely rectified.</u>	Identify and rectify all discrepancies. Sanitary supplies are required to be provided in all student restrooms at all times of the school day for various health and sanitary reasons. Any student restroom without supplies for any length of time is unacceptable and should be addressed and rectified immediately. Frequent monitoring of the restrooms is strongly recommended to ensure that each restroom is properly maintained, cleaned regularly, fully operational, and stocked at all times with toilet paper, soap, and paper towels or functional hand-air dryers. Perhaps the school should consider requiring the custodial vendor to change their work hours and report to the school in the morning in an effort to maintain the restrooms.
B-wing girls restroom	i&l	S	9/2/10	N/A	Poor ventilation, bare wood, no paper towels, no toilet tissue, no toilet tissue holders, no soap. <u>Note: According to school officials, this restroom was cited in December 2009 for failing to meet the minimum height requirement for stall partitions and that such work has not yet been completely rectified.</u>	Same as above.

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B-202	I	S	9/2/10	N/A	Observed evidence of water leaking from ceiling through a large opening in the roof. Observed several containers positioned underneath the affected area to collect dripping water. <u>Note: This issue has been reported as far back as 2008 and has not yet been completely rectified.</u> Observed ceiling leak inside the pantry room. Left A/C unit not working. Stove exhaust fans inoperable. Various light bulbs burned out.	Identify and repair all discrepancies immediately. Ceilings are required to be in good repair. The teacher reported that such leak has occurred for the past few years and as such should be repaired immediately. A/C units, stove exhaust fans, and light fixtures are required to operate in good working order. It is important for the exhaust fans to work properly because various types of cooking activities occur in this class. All A/C units in this class should be in good working order because stoves are often used thus generating more heat than would be expected within a regular class. Light bulbs should be replaced as necessary.
B-205	I	S	9/2/10	N/A	Observed floor tiles missing. <u>Note: PH cited this issue in the December 2009 report. According to school officials, the problem has not yet been rectified since December 2009.</u>	Identify and replace all missing floor tiles or tiles in disrepair. Floors are required to be light in color, kept clean, and in good repair. Broken or missing floor tiles may present a trip and fall hazard.
B wing hallway near cafeteria.	I	S	9/2/10	N/A	Observed water collecting on hallway floor.	Identify and repair source of water. Floors are required to be kept clean. It appears that water is dripping from the A/C unit on to the walkway creating a slip and fall hazard.
P-16	I	S	9/2/10	N/A	Observed classroom entrance door missing door knob. Observed evidence of ceiling leak. Teacher indicated that it only leaks during heavy down-fall of rain. Observed light shield falling.	Install proper door knob on door. Ceilings are required to be in good repair. Light shields must be properly secured to light fixture. Falling light shields could present a health and safety concern.
p-15	I	S	9/2/10	N/A	Light fixtures are missing light shields or protective sleeves. Report that ceiling leaks at the back of the classroom. Observed fire extinguisher discharged--the service tag indicates the fire extinguisher expired in May 2009.	Identify and rectify all discrepancies. Light fixtures require light shields or proper protective sleeve over the bulb. Ceilings are required to be in good repair. Fire extinguishers must be properly serviced and monitored monthly.
Cafeteria dining area	I	S	9/2/10	N/A	Fire extinguisher expired. Service tag indicates the fire extinguisher expired in May 2009.	Fire extinguishers must be properly serviced and monitored monthly. Kings cafeteria manager was informed that properly serviced fire extinguishers must be provided in the dining area immediately.